

## NORTHWEST ESSEX COMM-01409528 - Corrective Action Report

| Section  | Form subsection                                   | Site Name   | Question # | Due Date   | Status       |
|--|---|---|------------|------------|--------------|
| Certification and Benefit Issuance             | Certification and Benefit Issuance                |   | 121        | 08/24/2020 | CAP Accepted |
| <b>Corrective Action History</b>               | CAP Accepted Katie Hunter 07/24/2020 04:27 PM     | CAP Accepted  |            |            |              |
|  | CAP Submitted Shannon Mattera 07/24/2020 02:17 PM | Based on one meal per day per student, coded meal rosters are in place. Applications will be checked and then doubled checked by another person associated with the food program making sure all information is correct. Extra copies will be stored of the applications. This will be implemented starting July 9, 2020. |            |            |              |
|  | Flagged Katie Hunter 07/02/2020 03:26 PM          |   |            |            |              |
| Meal Counting and Claiming                     | Meal Counting and Claiming                        |   | 302        | 08/24/2020 | CAP Accepted |
| <b>Corrective Action History</b>               | CAP Accepted Katie Hunter 07/24/2020 04:27 PM     | CAP Accepted  |            |            |              |
|  | CAP Submitted Shannon Mattera 07/24/2020 02:14 PM | Production Records will be filled out on a daily basis. Milk will also be tracked and filled in on the production record.<br><br>Paper Rosters that are used will also be double checked and copies will be made. This will be implemented starting July 9, 2020  |            |            |              |
|  | Flagged Katie Hunter 07/02/2020 03:27 PM          |   |            |            |              |
| SFA On-Site Monitoring                         | SFA/Sponsor On-Site Monitoring                    |   | 900        | 08/24/2020 | CAP Accepted |
| <b>Corrective Action History</b>               | CAP Accepted Katie Hunter 07/24/2020 04:26 PM     | CAP Accepted  |            |            |              |
|  | CAP Submitted Shannon Mattera 07/24/2020 02:12 PM | It has been acknowledged on July 9, 2020 that the On site monitoring will be done before February 1st. Attached is the document that will be used.  |            |            |              |
|  | Flagged Katie Hunter 07/02/2020 03:27 PM          |   |            |            |              |
| Meal Components and Quantities - Review Period | Meal Components and Quantities - Review Period    | NORTHWEST ESSEX COMMUNITY HEALTHCARE NETWORK THERA  | 410        | 08/24/2020 | CAP Accepted |

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|----------------------------------|--|--|------------|----------|--------|
| <b>Corrective Action History</b> | CAP Accepted Katie Hunter<br>07/24/2020 04:25 PM     | CAP Accepted   |            |          |        |
|                                  | CAP Submitted Shannon Mattera<br>07/24/2020 02:09 PM | We are going to follow the 9-12 meal pattern. This going to give the students a larger portion of fruit and vegetables. We are going to implement it starting July 9, 2020.  |            |          |        |
|                                  | Flagged Katie Hunter 07/02/2020<br>03:26 PM          | At lunch, portion sizes planned for each component must meet both daily and weekly minimum requirements for each appropriate grade group. When planning menus, refer to the Lunch Meal Pattern Charts, available on the Department of Agricultures Form web site for specific component and minimum quantity requirements. Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.<br>At lunch, production records must document that both daily and weekly minimum quantities for each component are offered. Other supporting documentation (including but not limited to the USDA Food Buying Guide, food labels, CN labels, manufacturers product formulation statements, standardized recipes, etc.) must be used to determine the creditable amount each menu item contributes to the meal pattern to assure that required minimum quantities are offered. Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation. |            |          |        |